

CONFIDENTIAL  
DD/S&T-3541-74

18 SEP 1974

MEMORANDUM FOR: Deputy Director for Administration  
SUBJECT: Discontinued Service Retirement  
REFERENCE: Memorandum dated 9 September 1974 from DD/A  
same subject (DD/A 74-3482).

1. The Office of Personnel's projected strength figures for this Directorate are accurate and would normally reflect a favorable position for DD/S&T on-duty strength as of 31 December 1974. However, there are several areas of concern that I have which might change our strength picture. First, the SPS program is currently under review and a decision will be reached this winter on the future of this activity. If the program is curtailed, we could find ourselves with somewhat of a ceiling problem as a result of this curtailment. Second, as a result of the close-out of OSA, OEL had to absorb some fourteen employees in excess of their ceiling. We are hoping that attrition will take care of this problem. However, we could have ceiling trouble in this office. In addition to the above two, it is my understanding that OMB will again review FY 75 and 76 ceilings and might recommend further reductions.

2. While our ceiling situation as reflected by current projections is favorable, I am concerned that the items I mentioned above might alter this projection. Therefore, I am in favor of retaining the option of discontinued service retirement. I would like to be able to apply it in the same manner as I did last spring, that is, offering it to certain grades, job categories, and specific offices. As we draw closer to December, if I find it necessary, I will then make it available to all eligible employees of this Directorate.

25X1A

For [REDACTED]  
Carl E. Duckett  
Deputy Director  
for  
Science and Technology

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## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

| FROM:   | EXTENSION | NO.                |   |
|---|-----------|--------------------|---|
| Deputy Director of Science and Technology<br>Rm 6E60 Hdqs     | 7713      | DD/S&T-3541-74     |   |
| TO: (Officer designation, room number, and building)          | DATE      | OFFICER'S INITIALS | COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)   |
| RECEIVED  | FORWARDED |                    |   |
| 1. Deputy Director for Administration<br>Rm 7D26 Headquarters | 9/19/74   | 9/19/74            | Note: The attached was handcarried directly to Mr. [REDACTED] [REDACTED] made a copy for [REDACTED] and tubed the orig & 1 copy up here.<br><br>Mr. McMahon & Mr. Blake handled 9/19/74. Action by close of business 23 Sept - by noon get it to DCI before trip. |
| 2. [REDACTED]<br>Mr. McMahon<br>Mr. Blake                     |           |                    |   |
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